

Eudora City Commission Meeting  
City Hall – 4 E. 7<sup>th</sup> Street  
Eudora, Kansas  
February 13, 2017  
7:00 p.m.

Call to Order:

Mayor Tim Reazin  
Tim Bruce  
Ruth Hughs  
Jolene Born     absent  
Troy Squire

Quorum noted.

Pledge of Allegiance was recited.

Changes or additions to agenda

**Commissioner Hughs moved to approve the agenda**, motion seconded by Commissioner Bruce, all ayes, motion carried, 4-0.

Consent agenda items

- A. Consider minutes of January 23, 2017 Eudora City Commission meeting
- B. Consider minutes of February 4, 2017 Eudora City Commission special meeting
- C. Consider warrants against the City of Eudora
- D. Consider January Police Department Report
- E. Consider January Fire Department Report
- F. Consider 4<sup>th</sup> Quarter Treasurer's Report
- G. Consider Directors 1, 2 and an alternate for the Board of Directors of the Kansas Municipal Energy Agency (KMEA)

**Commissioner Hughs moved to approve consent items**, motion seconded by Commissioner Squire, all ayes, motion carried, 4-0.

Public comments

Public comments were invited and none were heard.

Mayor Reazin acknowledged Chief Edwards for 45 years of service in the law enforcement profession. Commissioner Squire congratulated Chief Edwards and presented him with a plaque. Chief Edwards thanked the Commission and acknowledged his officers in Eudora. Chief was given a round of applause.

Business Items

- A. Consider 4<sup>th</sup> Quarter Chamber of Commerce Report

Jason Oehlert presented the Eudora Chamber of Commerce 4<sup>th</sup> Quarter Report. Mr. Oehlert thanked the City Commission for their support.

- B. Consider debt summary

Budget Analyst Renee Davis explained the debt summary was created with details included to help the Commissioners make informed decisions regarding the city's debt.

- C. Consider Parks & Recreation Community Survey Final Report

Victor Burks and Howard Lubliner from SKW and Dick Horton from Dick Horton Consulting attended the meeting to present the final copy of the Parks & Recreation Customer Survey Summary and to answer any questions from the Commission. Howard Lubliner presented the report and also handed out a printout of the slides they used during the presentation. The Commission didn't request changes to the draft final copy so SKW will submit the document as the final copy.

**D. Consider purchase of vehicle for the Waste Water Treatment Plant**

Public Works Director Mike Hutto explained during the 2017 budget process \$55,000 was allocated for the purchase of a 1 ton pickup truck for the Wastewater Treatment Plant operators to drive. Director Hutto was able to utilize some rebates and will be able to purchase the truck and bed for \$35,960.00.

**Mayor Reazin moved the City Commission approve the purchase of a 1 ton pick-up from Laird Noller Ford and installing a utility bed from Knapheide for an amount not to exceed \$35,960.00, motion seconded by Commissioner Bruce, all ayes, motion carried, 4-0.**

**E. Consider renewal of Fulks Mowing contract**

Director Hutto explained the renewal of the mowing contract was increased by \$538 which represents a cost of living raise. He recommended approval of 2017 mowing contract with Fulks Mowing. Hutto is interested in bringing a proposal for increased services before the Commission in the future.

**Mayor Reazin moved the City Commission approve the mowing contract with Fulks Lawn and Landscape for a price not to exceed \$31,378.00 for 30 mowings, motion seconded by Commissioner Bruce, all ayes, motion carried, 4-0.**

**F. Consider Mayoral appointments for Planning Commission**

Mayor Reazin informed the Commission that Planning Commission member Richard Campbell preferred to take a break from the Planning Commission. The mayor recommended Amber Wells for the open position. She was willing to part of the Planning Commission. Mayor Reazin recommended the reappointment of the remaining three members: Jason Hoover, Grant Martin and Ryan Rock.

**Commissioner Hughs moved the City Commission approve Mayor Reazin's appointments to the Planning Commission, motion seconded by Commissioner Bruce, all ayes, motion carried, 4-0.**

**Mayor and City Commission Comments**

**Mayor Reazin** thanked Chief Keiter for the smooth transition for the ambulance service. The process has been well received by the firefighters in Lawrence.

**Commissioner Bruce** congratulated Chief Edwards on his years of service.

**Commissioner Hughs** appreciated Chief Edwards and his years of service.

**Commissioner Squire** congratulated Chief Edwards on 45 years of service. He admires Chief's ability to have a smile on his face in a profession that has so much negativity.

**Commissioner Born** did not attend meeting.

**City Manager and Staff Comments**

**City Manager Barack Matite** congratulated Chief Edwards and said it was an honor to work with him.

**Assistant to the Manager Leslie Herring** congratulated Chief Edwards.

**Public Works Director Mike Hutto** congratulated Chief Edwards.

**Police Chief Bill Edwards** commented Corporal Lewis along with the Dare Program and former students are hosting a basketball clinic on Saturday, February 25<sup>th</sup>. Officers from Douglas County, Lawrence and Eudora are providing kids

from the 1<sup>st</sup> Grade to 5<sup>th</sup> Grade instruction with a possible pick up game after the clinic. He indicated that he was invited to take part in the 1<sup>st</sup> Annual 2017 Principal for ½ Day. He is excited to accept.

**Fire Chief Ken Keiter** commented the ambulance transition went very well. It has already proven to be beneficial.

**Parks & Recreation Director Gary Scott** congratulated Chief Edwards. He indicated that youth basketball is still filling up the recreation center on Saturday mornings. Parking is an issue. Three hundred people attended Family Fun Night last Saturday which was well attended even with other activities going on in the community.

**City Clerk Pam Schmeck** commented it was a pleasure to work with Chief Edwards.

**Commissioner Hughs moved the City Commission recess for work sessions**, motion seconded by Commissioner Squire, all ayes, motion carried, 4-0.

#### Work Session:

##### A. South Sports Complex: Project update

Highlights of the South Sports Complex update are listed below:

- Staff has seen revised preliminary design schematics and late next week they should be ready for Commission review.
- Commission approval will be requested at the February 27, 2017 Commission meeting.
- Staff has met with the Eudora School District staff and has integrated their input into the schematics.
- Staff is planning an open house from 5:30 pm to 6:30 pm before the February 27<sup>th</sup> City Commission meeting for community to review the plans.
- Identified a funding source through the Land and Water Conservation grant program. It's a 50/50 reimbursement program.
- Retained a grant writer who has won this grant in the past.
- The deadline for the grant application is April 15<sup>th</sup> with project announcements by October 1<sup>st</sup>.
- Spring 2018 is the projected start date on construction.
- Funding for Buxton was budgeted for in 2017. Staff will use that \$25,000 to fund grant readers.
- Once the schematics are finished, there will be a need for a discussion to decide how to proceed with the project.
- February 27<sup>th</sup> meeting will have options to choose from and corresponding numbers.

##### B. Water Projects: Funding options

Highlights of the Water Projects: Funding options are listed below:

- Both projects have been approved for inclusion on the list for possible disbursement.
- Together the projects are estimated to cost \$615,000.
- The water fund looks pretty healthy with the following assumptions: an annual 3% water rate increase and 360 Energy Engineer's water recovery estimates are accurate.
- A public hearing will be set for the March 27, 2017 City Commission meeting to allow public input and environmental review.
- After the public hearing, staff will submit the grant application and the state will take about forty five days to review all applications.
- Both projects are expected to be completed by the end of the year. The well project will be completed in house by public works employees and the water line project will be contracted.
- Work can begin earlier since the funding source is a loan not a grant.

Mayor Reazin requested a five minute break before recessing to Executive Session.

Mayor Reazin brought the meeting to order at 7:50 pm.

**Mayor Reazin moved to recess to Executive Session for non elected personnel for 30 minutes to return at 8:20 pm, motion seconded by Commissioner Squire, all ayes, motion carried, 4-0.**

Mayor Reazin brought the meeting to order at 8:20 pm.

**Commissioner Hughs moved to recess to Executive Session for non elected personnel for 15 minutes to return at 8:35 pm, motion seconded by Mayor Reazin, all ayes, motion carried, 4-0.**

Mayor Reazin brought the meeting to order at 8:35 pm.

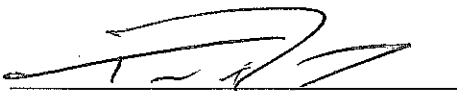
**Commissioner Hughs moved to recess to Executive Session for non elected personnel for 5 minutes to return at 8:40 pm, motion seconded by Mayor Reazin, all ayes, motion carried, 4-0.**

Mayor Reazin brought the meeting to order at 8:40 pm.

No action taken.


**Commissioner Hughs moved to adjourn, motion seconded by Commissioner Bruce, all ayes, motion carried, 4-0.**

Meeting adjourned at 8:41 p.m.



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Tim Reazin, Mayor



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Pam Schmeck, City Clerk