

Eudora City Commission Meeting  
City Hall – 4 E. 7<sup>th</sup> Street  
Eudora, Kansas  
February 27, 2017  
7:00 p.m.

Call to Order:

Mayor Tim Reazin  
Tim Bruce  
Ruth Hughs  
Jolene Born  
Troy Squire

Quorum noted.

Pledge of Allegiance was recited.

Changes or additions to agenda

**Mayor Tim Reazin moved to approve the agenda**, motion seconded by Commissioner Jolene Born, all ayes, motion carried, 5-0.

Consent agenda items

- A. Consider minutes of February 13, 2017 Eudora City Commission meeting
- B. Consider warrants against the City of Eudora

**Commissioner Jolene Born moved to approve consent items**, motion seconded by Commissioner Tim Bruce, all ayes, motion carried, 5-0.

Public comments

Public comments were invited and none were heard.

Business Items

- A. Consider request from Eudora Autism Community Education and Support Society (ACES) to waive the fee for the 7<sup>th</sup> Annual Autism Awareness Walk at CPA Park

**Mayor Tim Reazin moved the City Commission waive the rental charges at CPA Park for the 7<sup>th</sup> Annual Autism Awareness Walk and allow the event access to the old public safety building restrooms contingent on ACES providing the proper certificate of insurance**, motion seconded by Commissioner Ruth Hughs, all ayes, motion carried, 5-0.

- B. Consider Proclamation declaring April Autism Awareness Month

Mayor Tim Reazin read and signed the Proclamation declaring April Autism Awareness month. The Proclamation was presented to Stacey Watts, representative for ACES.

- C. Consider adjustment in 2017 Capital Improvement Plan purchase

Commissioner Ruth Hughs thanked City Superintendent Mike Hutto for his presentation regarding the CIP adjustment and further stated it was beneficial for the commission to receive the detailed information.

**Commissioner Ruth Hughs moved the City Commission approve the purchase of a tandem axle dump truck and equipment trailer in lieu of a single axle dump truck for an amount not to exceed \$90,000.00**, motion seconded by Commissioner Tim Bruce, all ayes, motion carried, 5-0.

Mayor and City Commission Comments

**Mayor Reazin** stated the EABSA approached him about the city sign regulations and if it would be possible to extend the current special event 28 day sign limit. The EABSA would like to have banners up beginning in April and ending in July.

City Manager Barack Matite stated a compromise between the city and EABSA regarding the sign regulations was in motion. Matite stated EABSA would need to apply for a permit.

Mayor Reazin further stated there needs to be a written agreement between the Eudora school district, the city and EABSA regarding field use and maintenance responsibilities for the fields owned by the Eudora school district.

City Manager Barack Matite stated staff will schedule a meeting for all three parties to discuss a written agreement regarding this issue.

Mayor Reazin stated he would like to see all city building door locks change from the current key or code entry to a keyless entry. Mayor Reazin requested the project be added to the city CIP.

City Manager Barack Matite stated staff would explore options to the current key or code entry system.

**Commissioner Bruce** – No comments.

**Commissioner Hughs** stated February 28<sup>th</sup> at 3:00 p.m. will be the ceremony for the city's new ambulance service and she is looking forward to attending.

**Commissioner Squire** – No comments.

**Commissioner Born** – No comments.

City Manager and Staff Comments

**City Manager Barack Matite** stated the ambulance ceremony will be held February 28<sup>th</sup> from 3:00 p.m. to approximately 5:00 p.m.

Matite expressed his appreciation for the staff ID card project completed by Fire Chief Ken Keiter. All full-time staff now have city issued ID's should an emergency occur in the city.

**Assistant to the Manager Leslie Herring** stated she and Mayor Tim Reazin would fill the role of principal at the Eudora Elementary School March 1, 2017. Herring expressed her excitement for the task and for the opportunity to represent Eudora.

**Public Works Director Mike Hutto** commented the 11' mower approved for the 2017 budget had arrived February 24<sup>th</sup>.

Hutto stated the AMI project was progressing well. There have been some issues with 360 Energy Engineering and the water meters but the issues will be resolved as soon as possible. The electric meter portion of the project is approximately 80% complete.

Hutto informed the Commission of an incident that occurred on February 24<sup>th</sup>. An employee for the AMI project had a resident pull a gun on him while replacing a meter on the property. Hutto further stated that residents have been and will continue to be informed about staff entering their property to update meters.

Hutto stated water well #10 and the Winchester water line project are going as scheduled.

**Police Chief Bill Edwards** stated the basketball clinic the department hosted February 25<sup>th</sup> received significant attendance and good feedback. Several students from the High School basketball team, Baldwin Police Department, Lawrence Police Department and the County Sheriff's Department attended & or assisted with the clinic. Their services were greatly appreciated.

**Fire Chief Ken Keiter** stated he would like to have the City Commissioners, County Commissioners and City Manager in group photo during the ambulance ceremony on February 28<sup>th</sup>.

Keiter stated he and Assistant Fire Chief Nathan Stoermer completed the blue card communications program February 24<sup>th</sup>. The program will improve communication skills.

Parks & Recreation Director Gary Scott stated the annual Pancake Day is February 28<sup>th</sup> from 7:00 a.m. to 10:00 a.m. and everyone is invited.

City Clerk Pam Schmeck – (Budget Analyst Renee Davis for Pam Schmeck) – No comments.

Commissioner Troy Squire moved the City Commission recess for work session, motion seconded by Commissioner Jolene Born, all ayes, motion carried, 5-0.

Work Session:

A. South Sports Complex final design

Highlights of the South Sports Complex final design are listed below:

- Reminder – a grant writer who has won this grant in the past has been retained.
- Staff has met with the Eudora School District staff regarding the design and costs associated with the project.
- Josh Conrad of VSR Design presented the Eudora South Sports Complex site plan and cost estimates.
- Parking for the complex would be located in the current Eudora High School parking lot.
- Concession/restroom building would be located on the East side of the main field presented and materials for the building would complement the concession stand located at the Eudora High School football field.
- Concession/restroom building would have a custodial storage room, field equipment room, small concession area that would not be a cooking facility but a hotdog and grab bag facility, and a covered sitting area.
- Nine packages were presented for the project.
- Package 1 – Basic Field Grading and Seeding. Cost: \$354,146.78
- Package 2 – Field Irrigation. Cost: \$138,732.40
- Package 3 – Concession/Restroom Storage Building. Cost: \$672,213.68
- Package 4 – Increase width of North-South Concrete Trail. Cost: \$54,307.54
- Package 5 – 10' Concrete Trail From Fields to Water Tower. Cost: \$35,433.10
- Package 6 – 10' Concrete Trail From Fields to Church Street. Cost: \$73,692.10
- Package 7 – Sports Lighting. Cost: \$437,550.40
- Package 8 – Artificial Turf – One Regulation High School Field. Cost: \$1,130,822.20
- Package 9 – Artificial Turf – All Fields. Cost: \$2,289,169.00
- Average annual cost for artificial turf with field size of a football field is approximately \$20,000 to \$30,000.
- General consensus:
  - a) Meet with the Eudora School District and discuss their commitment with project funding, maintenance, restroom & concession use and land/project ownership.
  - b) For purposes of the Land & Water Conservation Fund grant (50/50 match), begin with Package 1 & 2; the remaining packages will be discussed at a future study session.

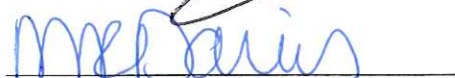
Mayor Reazin brought the meeting to order at 8:22 p.m.

Commissioner Troy Squire moved to adjourn, motion seconded by Commissioner Jolene Born, all ayes, motion carried, 5-0.

Meeting adjourned at 8:23 p.m.



Tim Reazin, Mayor



Renee Davis, Budget Analyst/Treasurer