

Eudora City Commission Meeting
City Hall – 4 E. 7th Street
Eudora, Kansas
March 27, 2017
7:00 p.m.

Call to Order:

Mayor Tim Reazin
Tim Bruce
Ruth Hughs
Jolene Born
Troy Squire

Quorum noted.

Pledge of Allegiance was recited.

Changes or additions to agenda

City Manager Barack Matite requested the addition of the first amendment to the predevelopment agreement between the City of Eudora and CBC Real Estate Group, LLC as agenda item G and remove the executive session. **Commissioner Hughs moved to approve the agenda with the change noted above**, motion seconded by Commissioner Squire, all ayes, motion carried, 5-0.

Consent agenda items

- A. Consider minutes of March 13, 2017 Eudora City Commission meeting
- B. Consider minutes of March 20, 2017 Eudora City Commission special meeting
- C. Consider warrants against the City of Eudora

Mayor Reazin moved to approve consent items, motion seconded by Commissioner Born, all ayes, motion carried, 5-0.

Public comments

Public comments were invited and none were heard.

Public Hearing

- A. KDHE loan application

The public hearing was opened by Mayor Reazin to allow those citizens in attendance to comment on the KDHE loan application for the construction of water projects.

The only audience member was Brenda Hawkins who was in attendance in support of business item B.

Mayor Reazin closed the public hearing.

Business Items

- A. Consider Resolution 2017-05 authorizing application for KDHE loan

Assistant to the City Manager Leslie Herring informed the Governing Body that a public hearing is required as part of the application process for the KDHE loan. The financial impact was discussed at the last Commission meeting and the only other thing to consider is the environmental impact that the projects may cause. Staff expects no negative impact from either projects for which the loan will fund. The environmental process has been started with six of the twelve state and federal agencies returning their comments. The review period will end on April 7, 2017. After that date, staff will submit the entire application to KDHE. Parts one and three of the application have been submitted already. Part two is the public hearing and the environmental review. Both projects are on schedule to start construction in June and be completed by the end of the year.

Mayor Reazin moved the City Commission adopt Resolution 2017-05 authorizing the completion of an application to the Kansas Department of Health and Environment regarding a loan from the Kansas Public Water Supply Loan Fund, motion seconded by Commissioner Hughs, all ayes, motion carried, 5-0.

B. Consider Proclamation to declare April Child Abuse Prevention Month

Brenda Hawkins, Douglas County Health Department, requested the Governing Body approve a proclamation declaring April Child Abuse Prevention Month to provide awareness of child abuse to the citizens of Eudora. Ms. Hawkins will plant some pin wheels in front of the city office and also at the recreation center. April 7th is wear blue day to support child abuse prevention.

Mayor Reazin moved the City Commission approve the Proclamation declaring April Child Abuse Prevention Month, motion seconded by Commissioner Squire, all eyes, motion carried, 5-0.

C. Consider Proclamation to declare April Arbor Month and April 28, 2017 as Arbor Day

Commissioner Born moved the City Commission approve the Proclamation declaring April as National Arbor Month and April 28, 2017 as National Arbor Day, motion seconded by Commissioner Bruce, all eyes, motion carried, 5-0.

D. Consider Proclamation to declare April National Safe Digging Month

Harold Nelson, safety specialist for Atmos Energy, was unable to attend the meeting. The proclamation will be mailed to him.

Commissioner Squire moved the City Commission approve the Proclamation declaring April as National Safe Digging Month, motion seconded by Commissioner Bruce, all ayes, motion carried, 5-0.

E. Consider Ordinance 1062 a Franchise Agreement with Midco; a Master License Agreement for Attachments to City Facilities; and a Video Service Provider Agreement

Manager Matite stated the franchise agreement process started with WOW and during the process Midco acquired WOW and the conversation ended with Midco. At the same time, staff worked with David Waters, City Attorney, to prepare a Master License Agreement for Attachments to city facilities. This agreement should have been completed at the same time as the franchise agreement years ago. The pole attachment agreement will be \$7.50 per pole attachment. A Video Service Provider Agreement will be executed once Midco provides the city with a state issued license or authorization to provide video service in Eudora.

Commissioner Squire moved the City Commission approve Ordinance 1062 granting Midcontinent Communications, a contract franchise to construct, operate and maintain a telecommunications system and an internet system in the City of Eudora, motion seconded by Mayor Reazin, all ayes, motion carried, 5-0.

Commissioner Squire moved the City Commission approve the Master License Agreement for Attachments to City Facilities and the Video Service Provider Agreement and authorize the City Manager to execute the Video Service Provider Agreement upon receiving and verifying Midco's state issued license/authorization to provide video service in the City of Eudora, motion seconded by Commissioner Bruce, all ayes, motion carried, 5-0.

F. Consider purchase of office furniture for the City Clerk's Office

Manager Matite explained since the approval of the new part time position in the city office, staff has been working to find a way to reconfigure the offices to accommodate the new position. After inspecting the existing equipment, it was decided to research for new furniture for the entire office. Staff researched the most effective and cost efficient workstations available and decided on Scott Rice Office Works. The quote will include disassemble of old furniture and install new equipment.

Mayor Reazin moved the City Commission approve the purchase of six (6) new workstations for an amount not to exceed \$25,507.17, motion seconded by Commissioner Hughs, all ayes, motion carried, 5-0.

G. Consider first amendment to the predevelopment agreement between CBC Real Estate Group, LLC and the City of Eudora

Manager Matite explained the predevelopment agreement signed with CBC has expired. David Waters, City Attorney,

has written a six month extension to the agreement. Conversations are going well and staff hopes to have a formal development agreement to submit to the Governing Body before long.

Commissioner Squire moved the City Commission authorize the Mayor the sign the predevelopment agreement with CBC, motion seconded by Commissioner Hughs, all ayes, motion carried, 5-0.

Mayor and City Commission Comments

Mayor Reazin commented someone had contacted him asking about community gardens. He referred them to the school district.

Commissioner Bruce – No comment.

Commissioner Hughs attended a Eudora Parks & Recreation Foundation meeting and is thrilled with the way the foundation is moving forward. CPA Park is a monarch butterfly waystation. This means that the park has plants that attract the butterfly and is listed on a national registry. Commissioner Hughs would like to expand on this idea and have all the parks be listed as a butterfly waystation. It's a project that the foundation is very excited about.

Commissioner Squire – No comment.

Commissioner Born – No comment.

City Manager and Staff Comments

City Manager Barack Matite informed the Commissioners that Public Works Director Mike Hutto was unable to attend the meeting because he is in Wichita at a conference.

Assistant to the Manager Leslie Herring thanked Fire Chief Keiter and Parks & Recreation Director Gary Scott for putting on a great WOW Fest.

Public Works Director Mike Hutto – Did not attend meeting.

Police Chief Bill Edwards commented last Thursday he attended a regional KDOT meeting. In 2016, there were 432 reported accident/vehicle related deaths in Kansas, two of which happened outside Eudora. This number has increased from 356 in 2015. So far this year there has been 90 accident related deaths. When asked how the cables impacted the department's ability to enforce on K-Highway, Chief Edwards replied the department mainly focuses on the entrances and exits of the highway. The cables have caused more reportable accidents but no deaths have occurred in that area of the highway.

Fire Chief Ken Keiter commented that the department gave away 50 helmets during WOW Fest which was sponsored by Servpro and Jasmin Restaurant. Tyson Foods donated 400 chicken breasts and 200 hot dogs for the event.

Parks & Recreation Director Gary Scott commented he attended a Tree City recognition ceremony in Beloit, KS where he received a certificate. The city must meet certain criteria to become a Tree City; requirements include educational, the care of and planting new trees. The city has been certified for four years. Last year staff identified over a hundred Ash trees in the right of way and city parks which are in danger from the Emerald Ash Borer. Fifty of those trees have been treated.

City Clerk Pam Schmeck commented this month was the first time staff was able to use the AMI command center to disconnect residences for nonpayment. It worked great.

Mayor Reazin moved the City Commission recess for work session, motion seconded by Commissioner Bruce, all ayes, motion carried, 5-0.

Work Session:

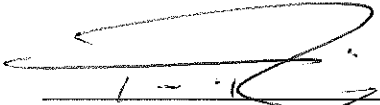
A. Wayfinding sign designs

Assistant to the City Manager Leslie Herring presented options on the directional signs. After much discussion, Ms. Herring was directed to get full size signs in the three different color options available. The consensus of the Commission was the tree should be moved up and Eudora printed over the tree like the logo.

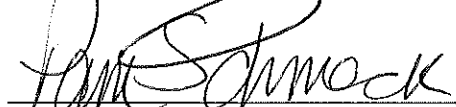
Mayor Reazin brought the meeting to order at 8:18 p.m.

Commissioner Bruce moved to adjourn, motion seconded by Commissioner Hughs, all ayes, motion carried, 5-0.

Meeting adjourned at 8:19 p.m.



Tim Reazin, Mayor



Pam Schmeck, City Clerk