

Eudora City Commission Meeting
City Hall – 4 E. 7th Street
Eudora, Kansas
April 24, 2017
7:00 p.m.

Call to Order:

Mayor Tim Reazin
Tim Bruce
Ruth Hughs
Jolene Born
Troy Squire

Quorum noted.

Pledge of Allegiance was recited.

Changes or additions to agenda

Commissioner Hughs moved to approve the agenda, motion seconded by Commissioner Born, all ayes, motion carried, 5-0.

Consent agenda items

- A. Consider minutes of April 10, 2017 Eudora City Commission meeting
- B. Consider warrants against the City of Eudora

Commissioner Born moved to approve consent items, motion seconded by Commissioner Squire, all ayes, motion carried, 5-0.

Public comments

Public comments were invited and were heard by Mrs. Rita Westerhouse. At Mrs. Westerhouse's request, Commissioner Hughs read a comment written by Mrs. Westerhouse regarding curb side recycling.

Business Items

- A. Consider 1st Quarter Eudora Chamber of Commerce Report

Jason Oehlert, Chamber of Commerce representative, updated the Commissioners on the Chamber's 1st Quarter business.

- B. Consider contract agreement with Randy McCalla – Municipal Judge

City Manager Barack Matite explained during the years that Randy McCalla has been the Municipal Judge for the City of Eudora there has never been a formal agreement. Manager Matite and the City Attorney drafted the formal agreement that is included in the packet.

Commissioner Born moved the City Commission approve the Municipal Judge Engagement Agreement with Randy McCalla and authorize the City Manager to sign the agreement, motion seconded by Commissioner Squire, all ayes, motion carried, 5-0.

- C. Consider Honey Creek Disposal Service contract extension

Manager Matite explained the current contract with Honey Creek Disposal will expire on July 31, 2017. Randy Weldon of Honey Creek Disposal attended a City Commission meeting in March and Commission consensus was to continue with Honey Creek Disposal as the city's solid waste provider. This addendum will extend the current contract until January 1, 2018.

Commissioner Squire moved the City Commission approve the Solid Waste Collection Contract Extension with Honey Creek Disposal Service and authorize the City Manager to sign the addendum extending the existing contract, motion seconded by Commissioner Hughs, all ayes, motion carried, 5-0.

D. Consider Proclamation declaring May as National Bike Month and May 15-19, 2017 as Bike to Work Week
Mayor Reazin moved the City Commission proclaim the month of May as Bike Month and the week of May 15th – May 19th as Bike to Work Week, motion seconded by Commissioner Bruce, all ayes, motion carried, 5-0.

E. Consider Proclamation declaring May 7-13, 2017 as Public Service Recognition Week
Mayor Reazin moved the City Commission proclaiming May 7-13, 2017 as Public Service Recognition Week, motion seconded by Commissioner Hughs, all ayes, motion carried, 5-0.

Mayor and City Commission Comments

Mayor Reazin – No comment.

Commissioner Bruce – No comment.

Commissioner Hughs invited the Commissioners to go on a tour at Hamm Quarry on Monday, May 8th. They will meet at 8:45 am at the Recreation Center. The invitation also includes the Parks & Recreation Foundation.

Commissioner Squire – No comment.

Commissioner Born – No comment.

City Manager and Staff Comments

City Manager Barack Matite – No comment.

Assistant to the Manager Leslie Herring commented Manager Matite, Management Intern Jason Rohloff and herself will attend the Kansas City City/County Managers Association conference week and will be out of the office on Thursday and some of Friday. Staff will attend the graduation of Kelly Dumais, the Management Intern from last year.

Public Works Director Mike Hutto – No comment.

Police Chief Bill Edwards did not attend meeting. Sergeant Chris Casagrande attended the meeting and had no comment.

Fire Chief Ken Keiter commented during the month of May the department will have free helmets available for area residents.

Parks & Recreation Director Gary Scott invited everyone to join Parks & Recreation and USD #491 for walk to lunch day on Wednesday, April 26th. There will be a Monarch Way Station planting at 1:00 pm at CPA Park on Friday, April 28th. Softball, baseball and soccer practices and activities are still taking place. Family Fun Night will be May 12th from 7:00 pm to 8:30 pm at Laws Field. There will be inflatables, food, drinks and snow cones available. Mr. Chris Tibbits from Kansas City will provide the entertainment.

City Clerk Pam Schmeck commented that the new furniture for the City Office will be installed on May 2nd and possibly some of May 3rd. Customer services will be interrupted but this time of month was chosen because it is normally not as busy. This message was printed on the utility bills which will be mailed in the morning.

Commissioner Squire moved to recess for the Work Session, motion seconded by Commissioner Born, all ayes, motion carried, 5-0.

A. Automatic Metering Infrastructure Project update – Landis & Gyr

Public Works Director Mike Hutto gave an outline of the project to date. Logan Knudsen, utility and technical specialist with Kriz Davis, updated the Commission on the project progress and the different options available to staff. Mr. Knudsen stated the project is nearly complete with 60 electric meters left to deploy which should be

shipped in July. There are 650 water meters currently deployed. A problem with some water modules is being corrected. The electric portion of the project should be completed by the end of the summer and all water modules installed by December.

Mayor Reazin was interested in exploring the possibility of in home display for citizens.

B. Discussion: Establishment of citywide curbside recycling

During the discussion, the following points were agreed upon:

- Randy Weldon representing Honey Creek Disposal stated if a citizen had limitations and requested a 65 gallon recycling cart, one could be provided for them.
- If a citizen refused the recycling cart, they don't have to have one. If they want one later, it will be provided.

After discussion, the consensus of the Commission was to move forward with the ordinance to mandate curbside recycling.

C. Introduction of Community Marketing Program

Assistant to the City Manager Leslie Herring explained in 2012, the city engaged with a creative firm and staff has utilized ideas from the discovery report provided to market Eudora. Staff has decided it is time to enlist creative help to continue with additional steps. Staff has chosen Springboard Creative as the creative firm to work with. Listed below are the three items that Mr. Fullerton and staff feel will benefit the city the most.

1. complete the online audit to find out what we're telling the world, who we're currently talking to, and what they're saying about us;
2. begin integrating professional, modern, branded graphics into our city-sponsored and special event advertisements/posts and targeting these advertisement/posts at visitors (concept illustrations shown below);
3. develop both an economic development brochure and a real estate agent package to share our story and appeal with businesses and residents, respectively.

D. Eudora Street Study Report – Norm Bowers

Mr. Bowers presented the street study that is included in the packet. City Manager Matite commented that staff will use this information in developing a street maintenance plan for the CIP.

Mayor Reazin brought the meeting to order at 8:34 pm.


Commissioner Born moved to recess to Executive Session for non elected personnel for 20 minutes to return at 8:54 pm, motion seconded by Commissioner Squire, all ayes, motion carried, 5-0.

Mayor Reazin brought the meeting to order at 8:54 pm.

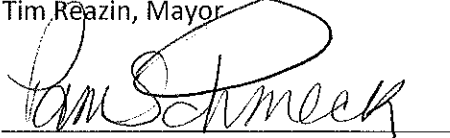
No action taken.

Commissioner Bruce moved to adjourn, motion seconded by Commissioner Squire, all ayes, motion carried, 5-0.

Meeting adjourned at 8:54 p.m.



Tim Reazin, Mayor



Pam Schmeck, City Clerk