



BENEFIT DISTRICT APPLICATION FORM

Applicant: _____ Phone No. _____

Address: _____

Engineer: _____ Phone No. _____

Address: _____

Does petition meet the following filing requirements:

- | | YES | NO |
|--|-----------------------|-----------------------|
| 1. Description of proposed public improvements. | <input type="radio"/> | <input type="radio"/> |
| 2. Improvement district boundaries. | | |
| (a) Legal description of improvement district boundaries | <input type="radio"/> | <input type="radio"/> |
| (b) Improvement district boundary map attached. | <input type="radio"/> | <input type="radio"/> |
| 3. Are total improvement costs shown on petition? | <input type="radio"/> | <input type="radio"/> |
| (a) Attach itemized cost breakdown for construction. | <input type="radio"/> | <input type="radio"/> |
| (b) Attach itemized cost breakdown for right of way. | <input type="radio"/> | <input type="radio"/> |
| (c) Attach itemized cost breakdown for utility mitigation. | <input type="radio"/> | <input type="radio"/> |
| 4. Is proposed method of assessment shown? | <input type="radio"/> | <input type="radio"/> |
| (a) Attach sheet showing preliminary assessment on each piece of property. | <input type="radio"/> | <input type="radio"/> |
| 5. Is apportionment of cost shown? | <input type="radio"/> | <input type="radio"/> |
| (a) Attach worksheet showing how cost apportionment was determined. | <input type="radio"/> | <input type="radio"/> |
| 6. Name and address of all property owners with: | | |
| (a) Legal description of each piece or tract. | <input type="radio"/> | <input type="radio"/> |
| (b) Assessable square footage or front footage. | <input type="radio"/> | <input type="radio"/> |

GENERAL DESCRIPTION OF IMPROVEMENT

YES NO

- STREET – From _____ to _____ with _____ lanes
of _____ inch asphalt concrete.

- WATER – _____ lineal feet of _____ inch _____ (material type)

- SANITARY SEWER – _____ lineal feet of _____ inch _____
(material type)

- STORM SEWER – _____ lineal feet of _____ inch _____ (material
type)

- ELECTRIC – _____ lineal feet of _____ overhead _____ underground power
lines

General Location and Description of Improvements:

Platted areas in Proposed Benefit District: YES NO

Plats Pending in Proposed Benefit District: YES NO

Number of Tracts, Parcels or Lots in District: _____

Number of Tracts, Parcels or Lots Signed: _____

Total Sq. Ft. in District Excluding Public R.O.W.: _____

Total Front Footage (If Applicable): _____

Right of Way or Easements Required: YES NO

Right of Way or Easements Dedicated: YES NO

Proposed Method of Assessment:

- Front Footage Cost per F.F. _____
- Square Footage Cost per S.F. _____

Estimated Cost of Public Improvement: _____

Estimated Engineering Design Time: _____ Years _____ Months

Estimated Date to Begin Construction: _____

Estimated Completion Date: _____

ESTIMATED OR PROBABLE COST SHEET

Project Name: _____ Project Number: _____

Prepared By: _____ Date: _____

- (A) Estimated Construction Time: Months _____
- (B) Number of Parcels _____
- (C) Engineer Petition Preparation Fee \$ _____
- (D) Appraisal Costs \$ _____
- (E) Other: _____ \$ _____
- (F) Estimated or Probable Construction Cost \$ _____
- (G) Land Acquisition Costs \$ _____
- (H) Utility Mitigation (Attach Itemized List & Cost) \$ _____

Fill in information above (A – H).

The numbers below are automatically calculated.

-
- (I) Reserve for Construction Timing 1% Per Month \$ _____
[1% x (F) x Total Months (A)]
 - (J) SUBTOTAL – CONSTRUCTION COST [(F) + (I)] \$ _____
-
- (K) TOTAL – CONSTRUCTION COST [(J) + (G) + (H)] \$ _____
 - (L) Interim Financing \$ _____
[8% of (K) per year for each year of construction time]
 - (M) Temporary Note Issuance Cost [.5% x (K) of Total-Min. \$1,500] \$ _____
 - (N) Engineering [15% of (K)] \$ _____
 - (O) Engineer Petition Preparation Fee [from line C above] \$ _____
 - (P) Inspection [5% of (K)] \$ _____
 - (Q) Legal Notice (Set at \$200) \$ 200
 - (R) Certificates of Title [\$20 per parcel (B)] \$ _____

(S)	Tax Roll Certification [\$5 per parcel (B)]	\$ _____
(T)	Project Management Cost [5% x (K) Construction Cost Total]	\$ _____
(U)	Appraisal Costs [from line (D) above]	\$ _____
(V)	Bond Issuance Cost [1.75% x (K) Construction Cost Total]	\$ _____
(W)	Reserve for Contingency [10% x (K) Construction Cost Total]	\$ _____
(X)	Other [from Line (E) above]	\$ _____
(Y)	SUBTOTAL – PROJECT COST [Sum of lines (K) through (X)]	\$ _____
<hr/>		
(Z)	City Petition Fee (Set at \$4,000)	\$ <u>4,000</u>
(AA)	Indirect Costs [4% of Subtotal (Y)]	\$ _____
(BB)	City Petition Fee plus Indirect Costs [(Z) + (AA)]	\$ _____
<hr/>		
(CC)	TOTAL – ESTIMATED OR PROBABLE PROJECT COSTS [(Y) + (BB)]	\$ _____

PETITION FOR PUBLIC IMPROVEMENTS

TO: The Governing Body of the City of Eudora, Kansas:

1. We, the undersigned, being owners of record of property liable for assessment for the following proposed improvements:

hereby propose that such improvement be made in the manner provided by K.S.A. 12- 6a01, et seq.

2. The estimated or probable cost of such improvement is: (\$_____)
3. The boundary of the proposed improvement district to be assessed is legally described as follows:
4. The proposed method of assessment for the improvement is:
5. The proposed apportionment of costs between the improvement district and the city-at-large is
_____ percent (_____%) to be assessed against the improvement district
and
_____ percent (_____%) to be paid by the city-at-large.
6. We further propose that such improvement be made without notice and hearing as required by K.S.A. 12-6a04 (a).
7. Names may not be withdrawn from this petition by the signers hereof after the Governing Body commences consideration of the petition, or later than seven (7) days after this petition is filed, whichever occurs first.
8. We hereby agree that all costs incurred for the preparation, administration, engineering fees, etc. shall be assessed against the improvement district and city-at-large based upon

the method of assessment and the apportionment of costs described herein regardless of the completion of the construction of the improvement.

9. Petitioners signing for the public improvement hereby agree that if in the event there is property in the improvement district that is outside the corporate limits of the city of Eudora, the owners of such property will petition for annexation prior to the time the governing body of the city of Eudora considers approval of the public improvement.
10. When applicable, any petitioner signing for a public improvement hereby agrees to dedicate or convey the necessary easements to accommodate said improvement.
11. Signed right-of-way donations and any necessary easements based upon the preliminary construction plan shall be provided prior to publication of the resolution approving the benefit district for any portion of the benefit district which cost is assessed against the improvement district and not paid by the city at large. If a property owner refuses to donate land for right-of-way for any portion of the benefit district which cost is assessed against the improvement district and not paid by the city-at-large, the Governing Body will assess all costs of purchasing right-of-way for that property upon the non-donating property owner pursuant to K.S.A. 12-692 and city policy.
12. We further propose that the improvement be assessed prior to construction pursuant to the authority of K.S.A. 12-6a09(c).
13. Petitioners certify that they have no financial interest in any property with delinquent special assessments, ad valorem taxes, or other federal or state tax liens anywhere within the state of Kansas.
14. Property within a benefit district may be platted or otherwise split into multiple parcels after a benefit district is created by the Governing Body. In connection with the filing of a plat or other request for a property split, 100% of the property owners subject to the split must file with the City a petition consenting to reallocation of special assessments against such property. The petition must specify the method for reallocation, and the specified method must comply with the resolution of the Governing Body creating the benefit district.

PETITION SIGNATURE SHEET

Owner:

Address:

Legal description of property owned within improvement district:

Estimated assessable (sq. ft. or front foot) in district _____

Estimated Assessment Amount \$ _____

Date: _____

Signature:

Time: _____

Print Name:

Owner:

Address:

Legal description of property owned within improvement district:

Estimated assessable (sq. ft. or front foot) in district _____

Estimated Assessment Amount \$ _____

Date: _____

Signature:

Time: _____

Print Name: